

Warkton Parish Council



Clerk: Mrs. Ruby Cole
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Date: 10th November 2021
To: All Parish Councillors
From: Mrs R Cole, Clerk to Warkton Parish Council

Dear Councillor,

You are hereby summoned to attend the full Parish Council meeting to be held on **Wednesday 17th November 2021** at 7.00pm at **Warkton Village Hall**, Church Street, Warkton NN16 9XH, when the under mentioned business will be transacted.

AGENDA

- 21/093 Apologies:** *To receive and approve apologies for absence*
- 21/094 Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting.*
- 21/095 Minutes of the last meeting:** *To receive and approve for signature the minutes of the full Parish Council Meeting held on **Wednesday 1st September 2021 & Extraordinary Parish Council Meeting held on **Saturday 9th October 2021*****
- 21/096 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** *Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).*
- 21/097 Review Actions Outstanding:** *To receive reports on actions outstanding from previous minutes*
- 21/098 Correspondence:** *To note correspondence received and agree actions arising*
- 21/099 Community Payback:** *To receive update*
- 21/100 HMRC:** *To receive update*
- 21/101 Planning:** *To discuss new planning applications and agree response - updated planning history attached*
- 21/102 HGV Traffic:** *To receive update on HGV monitoring*
- 21/103 Road Safety & Highways:** *To receive update*
- 21/104 Plant a Tree for the Jubilee:** *To receive update*
- 21/105 Electric Charging Points:** *To receive update*
- 21/106 Queens Platinum Jubilee:** *To receive update*
- 21/107 Community Orchard:** *To receive update*

21/108 CiLCA: NCalc are offering **five clerks 50% off the CiLCA (Certificate in Local Council Administration) training fee for 2022** which is usually £495, saving £247.50. This would also mean registering with SLLC (Society of Local Council Clerks), which is £410.00. Clerk is interested in applying for this course and would like council to consider a 4 way split with the other three council she clerks for. This would bring the cost down to £168.38 over 2 years. Details circulated to councillors

21/109 Parish Representative Reports: To receive updates
Police Liaison/Neighbourhood Watch
Rural Forum
Parish Path Warden

Finance

21/110 Barclays Bank: To note replacement cheque to NCalc 100436 for lost cheque 100429 as per NCalc email 14/10/21. Cheque 100429 stopped by clerk

21/111 Payments: To approve and authorise cheque payments below totalling **£144.40**

Ref	Payee	Description	Amount
100437	Clerk	Salary November 2021	100.40
100438	NCalc	Councillor Training	44.00

21/112 To receive financial report and approve bank reconciliation: Circulated to councillors via email. Signature required

21/113 Bank Balance: To receive and approve balance at bank and reconciliation

21/114 Draft Budget: To confirm remaining 21/22 budget

21/115 Precept: To approve and agree 22/23 precept

The Public and Press will be excluded for the following private item

21/116 OLB - Councillors should be familiar with the contents of the guidance received on 25 October

The Public and Press will be readmitted

21/117 Next Agenda: To request items for inclusion on the agenda for the next meeting

21/118 Next Meeting: To note date of next meeting Wednesday 16th February 2022

Signed: *Ruby Cole*

Date: 10th November 2021