

# Warkton Parish Council



Clerk: Mrs Ruby Cole  
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Date: 20<sup>th</sup> July 2022

To: All Parish Councillors

From: Mrs R Cole, Clerk to Warkton Parish Council

Dear Councillor,

You are hereby summoned to attend the full Parish Council meeting to be held on **Wednesday 27<sup>th</sup> July 2022 at 7.00pm** at **Warkton Village Hall**, Church Street, Warkton, Kettering NN16 9XH when the under mentioned business will be transacted.

## AGENDA

- 22/043 Apologies:** *To receive and approve apologies for absence*
- 22/044 Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting. Actions/decisions can only be made for items listed on the agenda*
- 22/045 Minutes:** *To receive and approve for signature the minutes of the meetings held on Wednesday 4<sup>th</sup> May 2022*
- 22/046 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** *Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business*
- 22/047 Actions Outstanding:** *To receive reports on actions outstanding from previous minutes*
- 22/048 Correspondence:** *To receive correspondence and actions arising*
- 22/049 New Parishioners:** *To consider introducing a welcome card or similar*
- 22/050 Councillor Resignation:** *To note resignation of Cllr Austen 13<sup>th</sup> July 2022 and await conformation from NNC Monitoring Officer of implementation of co-option process*
- 22/051 Queen's Platinum Jubilee Celebrations:** *To review event*
- 22/052 Planning:** *To receive any new applications and actions arising*

**To receive updates/reports:**

- 22/053 Boughton Estate Parish Works:** *To receive update*  
**22/054 Neighbourhood Watch/Police Liaison Representative:** *To receive update*  
**22/055 Northants Acre:** *To receive update on Parish Council Network Event 20/7/22 attended by Cllr Pettit*  
**22/056 HMRC:** *To receive update*  
**22/057 Community Orchard:** *To receive update from Working Party Meeting 06/07/22*  
**22/058 Footpath Warden:** *To receive update*  
**22/059 Defibrillator:** *To receive maintenance update*

**Finance:**

- 22/060 Barclays Bank:** *Clerk and Chair have been having numerous problems accessing the online bank account. To consider changing banks*  
**22/061 WordPress Website Renewal:** *Domain warktonparishcouncil.org £15.00, expiry date 15/08/2022 and WordPress.com - Personal £36.00, expiry date 14/08/2022. Total: £51.00. Payment can only be made online with credit/debit card. Council to approve payment and councillor to make this payment and be reimbursed*  
**22/062 Clerk CiLCA:** *To approve revised allocation of previously agreed amount. As the clerk now works for three parish councils as opposed to 4, the contribution for the course is now a three way split amounting to **£219.17** per council over two years. £82.50 for this year NCalc course and £136.67 next year for Society of Local Council Clerks registration*  
**22/063 Annual Audit:** *To note confirmation of email receipt from PKF Littlejohn 25<sup>th</sup> June 2022 - notification of exempt status for the year ended 31 March 2022*  
**22/064 Payments:** *To note below previously approved payments **£459.94**.*

**Payments in-between meetings**

Ref	Payee	Description	Date	Method	Amount
14	Clerk	June Salary	20/06/2022	S/O	117.30
15	Clerk	July Salary	20/07/2022	S/O	117.30
16	NJ Searle	Internal Audit	18/07/2022	Online	50.00
17	Northants Calc	Annual Membership	18/07/2022	Online	122.54
18	Northants Calc	Chair - Training	18/07/2022	Online	52.80

**£459.94**

- 22/065 Bank Balance:** *To receive and approve balance at bank and reconciliation*  
**22/066 Next Agenda:** *To request items for inclusion on the agenda for the next meeting*  
**22/067 Next Meeting:** *Wednesday 2<sup>nd</sup> November*

Signed: *Ruby Cole*

Date: 20<sup>th</sup> July 2022