

# Warkton Parish Council



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Date: 2<sup>nd</sup> August 2023

To: All Parish Councillors

From: Mrs R Cole, Clerk to Warkton Parish Council

Dear Councillor,

You are hereby summoned to attend the Full Parish Council meeting of Warkton Parish Council on **Wednesday 9<sup>th</sup> August 2023 at 7.00pm** at **Warkton Village Hall**, Church Street, Warkton, Kettering NN16 9XH when the under mentioned business will be transacted.

## AGENDA

- 23/073 Apologies:** *To receive and approve apologies for absence*
- 23/074 Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting. Actions/decisions can only be made for items listed on the agenda*
- 23/075 Minutes:** *To receive and approve for signature the minutes of the annual meetings held on Wednesday 10<sup>th</sup> May 2023*
- 23/076 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** *Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Members were reminded of their duty to update their declaration of interests with any changes to previous disclosure*
- 23/077 Actions Outstanding:** *To receive reports on actions outstanding from previous minutes*
- 23/078 Correspondence:** *To receive correspondence and actions arising*  
*Email 19/07/2023 NCalc Annual Conference Saturday 7<sup>th</sup> October 2023*

- 23/079 Councillor Resignation:** *Cllr Paul Wharin emailed Clerk & Chair with his resignation effective 28<sup>th</sup> June 2023. Vacancy notice displayed by NNC and on Warkton website 4<sup>th</sup> July 2023. Confirmation from NNC received 28<sup>th</sup> July 2023 advising that the co-option process can commence*
- 23/080 Planning:** *To receive any new applications/decisions since last meeting and actions arising*  
**Application No: NK/2023/0318.** *31 May 2023. 7 Warkton (land opposite), Warkton Village, NN16 9XJ. Notification of Works to Trees in Conservation Areas G1 Sycamore, Beech and Horse Chestnut - raise crowns of the field edge trees overhanging the road from 5m to 7m; T2 Beech – fell*  
*Warkton Parish Council Decision: None Submitted*  
*North Northamptonshire Council Decision: Awaiting*
- Application No: NK/2023/0268.** *24 May 2023. St Edmund’s Church (land adj.), Warkton, Warkton Village, NN16 9XF. Full Application. Creation of 6 no. parking spaces, 1 no. disabled parking space, 1 no. bus bay on land between St Edmund’s Church and No. 13a Warkton and reinforcement mesh surfacing for overflow parking on land adjacent to village hall. Resubmission of KET/2016/0152*  
*Warkton Parish Council Decision: None Submitted*  
*North Northamptonshire Council Decision: Awaiting*
- 23/081 Policies:** *Adoption of Policies previously circulated. Standing Orders, Financial Regulations, Code of Conduct*
- 23/082 Greenbelt Festival:** *24<sup>th</sup> – 27<sup>th</sup> August. To receive update. Free tickets - as the value is £50 plus, councillors are required to register and declare to the Monitoring Officer at NNC with a copy to Clerk*
- 23/083 Boughton Estates:** *To receive update on works outstanding and current to include:*
- *Log Seating at Jubilee Orchard*
  - *Car Park - Walk Through Gate*
- 23/084 Police Liaison Rep:** *To receive update from Cllr Pettit*
- 23/085 Neighbourhood Watch:** *To ascertain if there is a Neighbourhood Watch representative in the parish and if so provision of updates at Parish Council meetings*
- 23/086 Ward Boundaries:** *To receive feedback on presentation at Weekley PC meeting*
- 23/087 Warkton-Weekley Merger:** *To receive update*
- 23/088 Road Safety/Highways:** *To receive update*
- 23/089 Hanwood Park:**
- *To note email update received 1<sup>st</sup> August 2023*
  - *To confirm if Working Party is to be set up and coordinator*
- 23/090 Unregistered Land In Warkton:** *To receive proposal by Cllr Cullinane*
- 23/091 Fence - 6 Row:** *To receive proposal by Cllr Cullinane*
- 23/092 Community Engagement:** *To receive proposal by Cllr Cullinane*
- 23/093 Defibrillator:** *To receive update on status*
- 23/094 Jubilee Orchard:** *To receive update*
- 23/095 Civility and Respect Pledge:** *Council to consider and confirm if they wish to sign up to this pledge. Details circulated to Councillors via email*

- 23/096 Close Meeting:** *To pass a resolution to close meeting to press and public for confidential item*
- 23/097 Confidential Item:** *Email correspondence from Cllr Cullinane regarding Clerks hours, holiday pay, contract*
- 23/098 Re-open Meeting:** *To pass a resolution to re-open meeting to press and public*

**Finance**

- 23/099 Payments:** *To note previously approved payments since last meeting **£305.70**. To approve payments **£256.65***

**Payments in-between meetings – Last meeting 10<sup>th</sup> May 2023**

Ref	Payee	Description	Date	Method	Amount
53	Clerk	June Salary	20/06/2023	S/O	£143.85
	Unity Trust Bank	Quarterly Bank Charge	30/06/2023	Direct	£18.00
54	Clerk	July Salary	20/07/2023	S/O	£143.85

**£305.70**

**Payments this meeting**

Ref	Payee	Description	Date	Method	Amount
55	Northants Calc	Clerk Training	10/08/2023	Online	£50.40
56	Clerk	August Salary	20/08/2023	S/O	£143.85
57	R Cole	WordPress Website Reimbursement	10/08/2023	Online	£62.40

**£256.65**

- 23/100 Bank Balance:** *To receive and approve balance at bank and reconciliations for May, June & July*
- 23/101 Next Agenda:** *To request items for inclusion on the agenda for the next meeting*
- 23/102 Upcoming Meetings:** *To confirm next meeting date Wednesday 1<sup>st</sup> November 7.00pm at Warkton Village Hall*

**Clerks Notes:**

Councillors have been sent all training information on courses  
 Councillors have confirmed there is no change in their Register of Interests as disclosed when joining the Council

Signed: *Ruby Cole*

Date: **2<sup>nd</sup> August 2023**