

Warkton Parish Council



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MINUTES

Minutes of Warkton Parish Council meeting held on **Friday 19th January 2024** at 7.00pm, in Warkton Village Hall, Church Street, Warkton, Kettering NN16 9XH.

Present:

Councillors: Cllr M Cullinane, Cllr Mark Rowley, Cllr Lloyd Bunday, Cllr Elliot Prentice

Public: 5

Clerk: Ruby Cole

24/001	Legal Basis for Meeting: Mr Mark Rowley, Mr Lloyd Bunday & Mr Elliot Prentice have been appointed to become parish councillors by North Northamptonshire Council (in exercise of its powers under Section 91 - Local Government Act 1972) until such a time that the parish Council is in a position to fill sufficient vacancies to re-establish a quorum, whereupon such appointment shall cease.	
24/002	Election of Chair: Cllr Bunday proposed Cllr Rowley. Seconded by Cllr Prentice. Resolved: Cllr Rowley accepted and duly signed the 'Declaration of Acceptance of Office' form.	
24/003	Election of Vice Chair: Agreed to be deferred until co-option has been determined.	
24/004	Councillor Vacancies: Vacancies arising from resignations of Cllr P Wharin, Cllr R Goodall, Cllr J Pettit. Confirmation received from NNC 13/10/23 that these positions may be filled by co-option. Deferred to next meeting.	
24/005	Apologies: Cllr V Lamb. Resolved: The Council accepted the above Apologies.	

24/006	<p>Public address to the council:</p> <p>Message read out by outgoing Vice Chair from outgoing Chair Jane Pettit who was unable to attend the meeting. She was stating her gratitude to the Clerk for bringing the Council up to date with compliance and congratulating her on passing her CiLCA course. The outgoing Vice Chair echoed her comments. Chair thanked all three outgoing councillors for their service on the Council.</p> <p>Agenda item 24/001. To be noted that Cllr Wharin resigned before the Council became inquorate.</p> <p>Question as to Chair being elected for forthcoming year. The answer. The Ward Councillors have been appointed onto the Council via the Section 91 notice. Chair is Chair until next AGM or when the Council agree to elect a new Chair. The reasoning behind the answer was understood.</p> <p>Question as to why co-option not taking place at this time. Chair responded that this meeting was specifically to agree the precept. There is the danger of Councillors not being in attendance resulting in the council becoming inquorate again.</p>	
24/007	<p>Declarations of Interest: None.</p>	
24/008	<p>Minutes: Full parish council meeting Wednesday 9th August 2023.</p> <p>Resolved: Minutes were approved with the following amendment. 23/083 – Damaged Wall Repair: add <i>‘and the verge opposite the wall’</i>. Chair added and signed at meeting.</p>	
24/009	<p>Planning: Notices received during inquorate period at end of minutes. New planning notices to note/action.</p> <ul style="list-style-type: none"> • 08/01/2024: KET/2020/0121 - Appeal APP/M2840/W/23/3325758 by Buccleuch Property (Kettering) Ltd, Land at Kettering North, Weekley Wood Lane, Kettering, Northamptonshire, NN14 1UE. Dismissed. Noted. • 02/01/2024: NK/2023/0789 Full Planning Permission: Two and single storey side extensions. 15 Warkton, Warkton Village. Resolved: To support with comments, ‘To ensure it is inkeeping with other renovations that have taken place’. Clerk to send response to NNC Planning within the timescale 23/1/24. Action 24/009.2 <p>Post Agenda:</p> <ul style="list-style-type: none"> • 15/01/2024: NK/2023/0795 s.73 Application: Variation to NK/2021/0458 in respect of conditions 14 (outbuildings on site to be removed prior to first occupation), 17 (restrict domestic curtilage), and 19 (approved plans/details) Boughton Wood Lodge, Boughton Wood Lodge Road, Geddington. Resolved: No comment <p>At this point Cllr Cullinane mentioned a farm building (Boughton Estates - Fedwells Farm) that was demolished without an application to remove the building. Prior to this two applications were submitted following the normal process, this third is believed not to have been. A neighbour has spoken to the farmer before and after the event which resulted in an indeterminate</p>	Clerk

	understanding. Clerk to contact Sam Rees for clarification and notify Cllr Rowley of response, who will then chase it up with planning if required. Action 24/009.a	Clerk
24/010	Clerk CiLCA: To note clerk passed her CiLCA course 29/8/23 and is now qualified. However, council does not meet the criteria for eligibility to use GPC (General Power of Competence) as Councillors are required to be at least 2/3 elected. To note and approve, via the Scheme of Delegation to the Clerk, Clerk's pay has been implemented accordingly. Resolved: Noted. Chair congratulated Clerk.	
24/011	Local Government Pay Awards: To note that national agreement has now been reached. To note and approve, via the Scheme of Delegation to the Clerk, Clerk's pay and back pay to April 2023 has been implemented accordingly. Resolved: Noted.	
24/012	Bank Signatories: Action required to remove Ms J Pettit as bank signatory. To agree which Councillor to be third signatory at Unity Trust Bank. Deferred to next meeting.	
24/013	Payments: Total to approve £1202.90. Resolved: Approved. Invoices signed by Cllr Cullinane.	

Ref	Payee	Description	Date	Method	Amount
58	Furniture at Work	Cabinet	20/09/2023	Online	£240.86
59	Clerk	September Salary	20/09/2023	S/O	£143.85
60	Unity Trust Bank	Quarterly Bank Charge	30/09/2023	Direct	£18.00
61	Clerk	October Salary	20/10/2023	S/O	£143.85
62	Clerk	November Salary	20/11/2023	S/O	£143.85
63	Northants Calc	INV 3301 Clerk Training	14/12/2023	Online	£50.40
64	Clerk	Back Pay	14/12/2023	Online	£122.95
65	Clerk	December Salary	20/12/2023	S/O	£160.57
66	Unity Trust Bank	Quarterly Bank Charge	31/12/2023	Direct	£18.00
67	Clerk	January Salary	20/01/2024	S/O	£160.57

£1,202.90

24/014	Financial Report/Bank Reconciliation: Bank Balance 31/12/23 £3270.46 including Jubilee Orchard funds £607.12. August, September, October, November & December 2023 bank reconciliations and bank statements circulated to councillors via email. Resolved: Approved. Cllr Rowley signed bank reconciliations at meeting.	
24/015	Reforecast 23/24: Revised reforecast FY23/24 circulated to Councillors for the remainder of the financial year to 31 st March 2024. Resolved: Approved.	

24/016	<p>Project proposals FY24/25:</p> <ol style="list-style-type: none"> 1. Mowing: The verges are cut by NNC, but requires topping up now and again which the residents undertake voluntarily. Residents are also voluntarily maintaining unregistered pieces of land. It was suggested that residents check their land is registered asap. £800.00 budgeted FY24/25 for any additional grass cutting. 2. Well. Two black cast iron bollards at either side of well are being provided by Highways. No cost to Council. Clerk to contact Ian Boyes to implement the work asap. Action 24/016.2 3. Elections: Clerk to contact Ben Smith to ask how much elections will cost 2025. Action 24/0016.3 4. Traffic Calming: 20mph advisory speed signs. Clerk to contact Ian Boyes to ascertain whether permission has been granted from NNC to place on street furniture i.e. lamp posts. No cost to Council. Action 24/016.4 5. Speed Awareness: Cllr Cullinane to ascertain if there is a cost to Council for implementation before permission is granted from the Council for residents to undertake. Action 24/016.5 6. Fencing 6 Row: Clerk to contact Sam Rees and arrange meeting with Cllr Rowley in the village to ascertain responsibility. Action 24/016.6 7. Parish Council notice board: If moved, original posts can be used. Minimal cost. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>MC</p> <p>Clerk</p>
24/017	<p>Budget FY24/25: To finalise and approve budget FY24/25. Resolved: Approved</p>	
24/018	<p>Precept FY24/25: Cllr Bunday proposed a precept figure of £4740.00. Seconded by Cllr Rowley. This is approximately £15.00 a year uplift for an average Band D property. Resolved: Approved. Clerk to sign and send submission to NNC Finance. Action 24/018.1</p>	Clerk
24/019	<p>Next Agenda Items: To request items for next agenda. Adoption of Policies, Plots of land, Speed Awareness. Action 24/019.1</p>	Clerk
24/020	<p>Next Meeting: Change of date from Wednesday 14th February 2024 to Friday 1st March 2024. Clerk to check availability, book village hall and cancel February booking. Action 24/020.1. Clerk to notify co-option applicants of date. Action 24/020.2</p>	Clerk Clerk

Meeting Closed: 20:15

Future Meetings:

Friday 1st March 2024

Wednesday 8th May 2024 AGM/APM/Full PC Meeting

New Actions This Meeting

24/009.2	Clerk	Planning: NK/2023/0789. To submit response to NNC.
24/009.a	Clerk	Planning: To contact Sam Rees regarding unapproved demolition.
24/016.2	Clerk	Project - Well. To contact Ian Boyes to implement the work asap.
24/016.3	Clerk	Project - Elections: To contact Ben Smith to ask how much elections will cost.

24/016.4	Clerk	Project - Traffic Calming: 20mph advisory speed signs. To contact Ian Boyes to ascertain whether permission has been granted from NNC to place on street furniture i.e. lamp posts.
24/016.5	MC	Project - Speed Awareness: To ascertain if there is a cost to Council for implementation before permission is granted from the Council for residents to undertake.
24/016.6	Clerk	Project - Fencing 6 Row: To contact Sam Rees and arrange meeting with Cllr Rowley in the village to ascertain responsibility.
24/018.1	Clerk	Precept FY24/25: To sign and send submission to NNC Finance.
24/019.1	Clerk	Next Agenda Items: To place on next agenda. Adoption of Policies, Plots of land, Speed Awareness.
24/020.1	Clerk	Next Meeting: Cancel February meeting. Book March meeting at village hall.
24/020.2	Clerk	Next Meeting: To notify co-option applicants of date.

Planning Application Notices Warkton Parish Council to 31st December 2023

<p>Application No : NK/2021/0292</p> <p>19 December 2023</p> <p>Weekley Parish Council Decision North Northamptonshire Council Decision</p>	<p>Hanwood Park, Cranford Road, Kettering</p> <p>Amendment - Outline Application (EIA): All matters reserved, for the erection of up to 3,383 dwellings including associated schools, district and local centres, hotel, healthcare, leisure, employment, formal and informal open space including play facilities, roads and associated infrastructure</p>
<p>Application No: NK/2023/0737</p> <p>27 November 2023</p> <p>Warkton Parish Council Decision North Northamptonshire Council Decision</p>	<p>Rose Cottage, 8 Warkton, Warkton Village, NN16 9XJ</p> <p>T1 Pine – fell</p> <p>No notification received – None submitted</p>
<p>Application No: NK/2021/0292</p> <p>10 November 2023</p> <p>Warkton Parish Council Decision North Northamptonshire Council Decision</p>	<p>Hanwood Park, Cranford Road, Kettering</p> <p>All matters reserved for the erection of up to 3,383 dwelling units, including mixed pupil secondary school with sixth form, up to three separate primary/junior schools, with on site day nursery and Special Educational Needs/Disabilities provision, district commercial, business and service uses centre with three separate areas forming local centres, hotel, healthcare facilities, community building with five playing courts and associated facilities, employment uses, formal and informal open space, including play facilities, and sports pitches, structural landscaping, biodiversity parkland, details of drainage and associated infrastructure</p>

<p>Application No: KET/2020/0121</p> <p>09 November 2023</p> <p>APP/L2820/W/23/3325758</p> <p>Warkton Parish Council Decision North Northamptonshire Council Decision</p>	<p>Weekley Wood Lane (land at), Kettering</p> <p>5 no. B8 warehouses, 1 no. B2 general industry building, service yards, parking, drainage, landscaping and 3 no. substations</p> <p>None Submitted</p>
<p>Application No: NK/2023/0691</p> <p>10 November 2023</p> <p>Warkton Parish Council Decision North Northamptonshire Council Decision</p>	<p>Warkton Lane (land off), Kettering</p> <p>Remove 6m of hedgerow at 2 no. locations to facilitate the installation of a new water main. This application supersedes application reference NK/2023/0497</p> <p>None Submitted</p>
<p>Application No: NK/2023/0638</p> <p>16 October 2023</p> <p>Warkton Parish Council Decision North Northamptonshire Council Decision</p>	<p>Warkton Lane (land off), Kettering</p> <p>H1-H3 Hedgerow - removal of up to 6m of hedgerow at three locations to facilitate the installation of a new water main</p> <p>None Submitted Approved 7th December 2023</p>
<p>Application No: NK/2023/0599</p> <p>02 October 2023</p> <p>Warkton Parish Council Decision North Northamptonshire Council Decision</p>	<p>Isebrook Farm, Warkton, NN16 9XL</p> <p>Demolition of agricultural storage building</p> <p>None Submitted</p>
<p>Application No: NK/2023/0552</p> <p>29 September 2023</p> <p>Warkton Parish Council Decision North Northamptonshire Council Decision</p>	<p>Isebrook Farm, Warkton, NN16 9XL</p> <p>Erection of workshop for B8 storage to replace agricultural barn</p> <p>None Submitted</p>
<p>Application No: NK/2023/0570</p> <p>29 September 2023</p> <p>Warkton Parish Council Decision North Northamptonshire Council Decision</p>	<p>42, Warkton, NN16 9XJ</p> <p>Single storey rear extension and dormer with Juliet balcony. Conversion of loft to habitable accommodation and insertion of 3 no. windows to side</p> <p>None Submitted Approved 17th November 2023</p>
<p>Application No: NK/2023/0497</p> <p>23 August 2023</p> <p>Warkton Parish Council Decision North Northamptonshire Council Decision</p>	<p>Warkton Lane (land adj and land off), Kettering</p> <p>H1-H3 Hedgerow - remove 3 no. sections of hedgerow to facilitate the installation of a new water main, where possible existing gaps in the hedgerow at these locations will be widened to give 6m of clearance</p> <p>None Submitted Approved 2nd October 2023</p>
<p>Application No: NK/2023/0472</p> <p>09 August 2023</p>	<p>Fedwells Farm (land to rear), Warkton, Warkton Village, NN16 9XL</p> <p>H1 Hedgerow - remove one section of 6m of hedgerow to facilitate the installation of a new water main, where possible existing gaps in the hedgerow at this location will be widened to give the 6m of clearance</p>

Warkton Parish Council Decision North Northamptonshire Council Decision	None Submitted Approved 20 th September 2023
Application No: NK/2023/0268 24 May 2023 Warkton Parish Council Decision North Northamptonshire Council Decision	St Edmund's Church (land adj.), Warkton, Warkton Village, NN16 9XF Full Application. Creation of 6 no. parking spaces, 1 no. disabled parking space, 1 no. bus bay on land between St Edmund's Church and No. 13a Warkton and reinforcement mesh surfacing for overflow parking on land adjacent to village hall. Resubmission of KET/2016/0152 None Submitted Approved 7 th December 2023

Approved