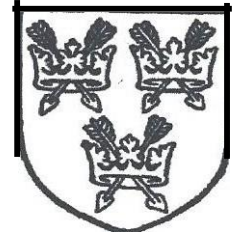


# Warkton Parish Council



Email: [warktonclerk@gmail.com](mailto:warktonclerk@gmail.com)

Website: <https://warktonparishcouncil.org>

Parish Council meeting held on **Friday 23<sup>rd</sup> August 2024 at 7:00pm at Warkton Village Hall**, Church Street, Warkton, Kettering NN16 9XH

**Councillors Present:** Cllr M Cullinane, Cllr M Rowley, Cllr V Lamb, Cllr C Merrington and Cllr R McCormick

**Public Present:** Dr Paul Wharin, Mr Christopher Lamb

## MINUTES

### Parish Council Meeting

24/086	<b>Apologies:</b> <ul style="list-style-type: none"><li>• None.</li></ul>
24/087	<b>Public address to the council:</b> <ul style="list-style-type: none"><li>• Expression of thanks from Paul on behalf of the Village for the clearing of the paths between the Warkton Village sign and No.1 and between No. 6 and No. 7 on Pipe Lane.</li></ul>
24/088	<b>Declarations of Interest:</b> Under the Council's Code of Conduct related to business on the agenda: <ul style="list-style-type: none"><li>• Cllr McCormick declared recent approved planning permission for work on a tree within his premises.</li></ul>
24/089	<b>Previous Meeting Minutes:</b> <ul style="list-style-type: none"><li>• Wednesday 8<sup>th</sup> May – <b>Approved.</b></li><li>• Friday 14<sup>th</sup> June – <b>Approved with correction to heading.</b></li></ul>
24/090	<b>Adoption of Policies</b> <ul style="list-style-type: none"><li>• Financial Regulations – <b>Approved.</b></li><li>• Code of Conduct – <b>Approved.</b></li><li>• Standing Orders – <b>Action 24/090.1</b> – councillors to review the Standing Orders draft before the next council meeting ready for sign-off,</li></ul>

24/091	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>• Access to the clerk’s email – Cllr Cullinane now has access and is working though backlog. <ul style="list-style-type: none"> <li>○ NNC Code of conduct – 3 parish council representatives for NNC. These do not meet very often. Cllr Merrington showed interest and will review the NNC email to progress.</li> </ul> </li> </ul>
24/092	<p><b>Actions Outstanding:</b></p> <ul style="list-style-type: none"> <li>• <b>24/092.1 – Clerk’s laptop.</b> Cllr Cullinane to contact the Weekley Chair to agree transfer of asset as Ruby Cole is no longer clerk for Warkton.</li> <li>• <b>24/092.2 – Storage cabinet.</b> Procured last year. Agreed it is to be removed from the asset list as it is not fit for purpose. Future documents will be scanned and stored electronically.</li> <li>• <b>24/092.a – Electronic storage</b> -Review the requirements.</li> <li>• <b>24/092.3 – Application for a new Clerk.</b> Initial forms completed. NCLAC will not advertise position internally with fewer than 14 hours/week. Council agreed at this stage to advertise outside of NCLAC for role with 10 hours/week. Cllr Cullinane to progress.</li> <li>• <b>24/092.4 – AGAR.</b> PFK Littlejohn contacted. Grace period to complete extended to September and it was noted that the Chair details had not been updated since James.</li> <li>• <b>24/092.5 – Insurance</b> – Cllr Cullinane to circulate renewal costs for approval.</li> <li>• <b>24/081.1 – Update Council Bank access.</b> The changes to the Unity Bank account should be completed by the bank within the next couple of weeks.</li> <li>• <b>24/009.a – Barn removal at Fedwells.</b> The borough planning department are now performing an enforcement enquiry.</li> <li>• <b>24/092.6 – Clearing of blocked Signage.</b> Cllr Cullinane to talk to Sam Rees to trim back hedge at the end of Warkton Lane as signage is blocked.</li> </ul>
24/093	<p><b>Planning</b></p> <ul style="list-style-type: none"> <li>• <b>NK/2024/0451</b> – Scottish Power renewals – Installation of underground electrical. Noted</li> </ul>
24/094	<p><b>Defibrillator</b></p> <ul style="list-style-type: none"> <li>• Dr Paul Wharin provided an update. The defibrillator is in working order and the pads are due for renewal February 2025</li> </ul>
24/095	<p><b>Payments</b></p> <ul style="list-style-type: none"> <li>• Payment to Ruby Cole of £62.40 once councillors have full access to the bank account. <b>Approved</b></li> </ul>
24/096	<p><b>Bank Balance</b></p> <ul style="list-style-type: none"> <li>• <b>Balance as of 21<sup>st</sup> August £7,253.67</b></li> </ul>
24/097	<p><b>Next Meeting:</b></p> <ul style="list-style-type: none"> <li>• October 11<sup>th</sup> 2024</li> <li>• November 22<sup>nd</sup> 2024</li> </ul>

Meeting closed 19:54 hrs
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**Transactions Since Parish Council Meeting on 8<sup>th</sup> May**

<b>Date</b>	<b>Reference</b>	<b>Paid In</b>	<b>Paid Out</b>	<b>Balance</b>
30-Jun-24	Service Charge		-£18.00	£7,253.67
06-Jun-24	MRS R COLE	£160.57		£7,271.67
20-May-24	S/O to: RUBINA COLE		-£160.57	£7,111.10
10-May-24	MRS R COLE	£160.57		£7,271.67
10-May-24	Direct Debit (ICO)		-£35.00	£7,111.10

APPROVED