

Warkton Parish Council



Email: warktonclerk@gmail.com
Website: <https://warktonparishcouncil.wordpress.com>

Parish Council meeting held on **Friday 20th September 2024** at **7:00pm** at **Warkton Village Hall**, Church Street, Warkton, Kettering NN16 9XH

Councillors Present: Cllr M Cullinane, Cllr R McCormick, Cllr Lamb and Cllr Rowley

Public Present: Mr Christopher Lamb

MINUTES

Parish Council Meeting

24/098	Apologies: <ul style="list-style-type: none">• Cllr C Merrington
24/099	Public address to the council: <ul style="list-style-type: none">• Christopher Lamb reported that a street light is not working and that there is a pothole outside the old rectory. This was noted and has already been reported by Cllr Cullinane.
24/100	Declarations of Interest: Under the Council's Code of Conduct related to business on the agenda: <ul style="list-style-type: none">• None.
24/101	Approve insurance renewal cost: <ul style="list-style-type: none">• The following insurance quotes have been received:<ul style="list-style-type: none">○ Clear Councils: £ 557.87○ Zurich: £214.00○ All councillors present accepted the quote from Zurich• Actions<ul style="list-style-type: none">○ 24/101.1 Cllr Cullinane will process and submit the payment for the Zurich insurance and Cllr McCormick will authorise it.
24/102	Approve N Searle audit cost: <ul style="list-style-type: none">• The costs have not yet been received but are expected to be around £50

Approval Signature:

Date:

	<ul style="list-style-type: none"> All councillors agreed to approve a value up to £100 once it is received and submitted.
24/103	<p>AGAR 2023/2024</p> <p>The council are to certify themselves as except from the external audit and approve and sign the Certificate of Exemption form for submission to PKF Littlejohn.</p> <p>Internal audit completed by Nigel Searle. The period of the Exercise of Public Rights is to be set. 05/10/2024 to 16/11/2024.</p> <p>All councillors approved the audit and Cllr Cullinane (Chair and current RFO) signed AGAR Section 1 – Annual Governance Statement 2023/2024 and AGAR Section 2 – Accounting Statements 2023/2024.</p> <ul style="list-style-type: none"> Actions: <ul style="list-style-type: none"> 24/103.1 Cllr Cullinane to submit to PKF Littlejohn and place on the Website. 24/103.2 Cllr Cullinane to display the audit report on the notice board and website along with the Exercise of Public Right notice with dates stated.
24/104	<p>Approve notice board move cost</p> <ul style="list-style-type: none"> A quote for £175.00 to complete move from Alderman Building Services All councillors approved. Actions: <ul style="list-style-type: none"> 24/104.1 Cllr Cullinane to contact Alderman Building Services to authorise commencement of work.
24/105	<p>Actions Outstanding:</p> <ul style="list-style-type: none"> The website needs replacing after it had been cancelled. All councillors agreed renewal costs of up to £100. Fortunately, there is a website: www.warktonparishcouncil.wordpress.com where the information can temporarily be viewed. Actions: <ul style="list-style-type: none"> 24/105.1 – Cllr McCormick to move the website to a new hosting provider following the audit statutory publication period. 24/095 – The repayment to Ruby Cole for website subscription (£62.40) when the bank signature changes have been made. Note this was not possible straight away because the previous clerk had not processed changes to the bank going back to August 2023. The repayment is no longer required because the previous clerk in addition to contacting Warkton Parish Council to request a repayment also contacted WordPress and requested a refund, which they processed and that refund request also cancelled the website.
24/106	<p>Correspondence:</p> <ul style="list-style-type: none"> None to share at this time, any and all communications will be shared as part of the next regularly scheduled council meeting.
24/107	<p>Next Meeting:</p>

Initials:

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| | <ul style="list-style-type: none">• The meeting currently scheduled for the 11th October is not required and it has agreed it can be cancelled.• November 22nd 2024 at 7pm confirmed. |
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Meeting closed 19:13 hrs

APPROVED

Initials: _____