

Warkton Parish Council



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Parish Council meeting held on **Friday 22nd November 2024** at **7:00pm** at **Warkton Village Hall**, Church Street, Warkton, Kettering NN16 9XH

Councillors Present: Cllr M Cullinane, Cllr C Merrington, Cllr R McCormick, Cllr Lamb and Cllr Rowley
Public Present: 2
Clerk: Not appointed, minutes taken by Cllr McCormick

MINUTES

Parish Council Meeting

24/108	Apologies: <ul style="list-style-type: none">• None
24/109	Public address to the council: <ul style="list-style-type: none">• None
24/110	Declarations of Interest: Under the Council's Code of Conduct related to business on the agenda: <ul style="list-style-type: none">• None
24/111	Previous Meeting Minutes: <ul style="list-style-type: none">• Meeting 23rd August 2024 – Resolved: Agreed by all councillors.• Meeting 20th September 2024 – Amend 24/105 to remove reference to the clerk from the first bullet point. Resolved: Agreed by all councillors.
24/112	Correspondence: <ul style="list-style-type: none">• Received FOI request received 31st October – completed and submitted• Received letter 31st October – amended minutes 20th September - Action 24/112.1• Request from Vic Austin – tree in the orchard looks like it has died, can the council release funds to replace the tree? Resolved: Review in spring to confirm the tree status and if required, release funds to replacement.
24/113	Actions Outstanding: <ul style="list-style-type: none">• Action 24/009 – Fedwells barn planning complete - passed to enforcement.
24/114	Planning: <ul style="list-style-type: none">• AOC/0511/1802 – Demolition of 39 Warkton – resubmission or expired

Approval Signature:

Date:

	application automatically approved.
24/115	Defibrillator: <ul style="list-style-type: none"> Last check was on 10th October – status is emergency ready. Pads due to be renewed February 2025. Dr Wharin asked if responsibility could be transferred to the council - Actions 24/114.1 and 24/114.2
24/116	Payments: <ul style="list-style-type: none"> Payment to Mark Alderman for the movement of the notice board. Payment to Nigel Searl for the internal audit. Received three new invoices <ul style="list-style-type: none"> Off to a flying start course for Cllr McCormick NCALC membership External Audit from PKF Littlejohn Resolved: <ul style="list-style-type: none"> All councillors agreed that the outstanding invoices should be paid
24/117	Bank Balance: <ul style="list-style-type: none"> Current balance as of 17th November 2024: £6791.27
24/118	Budget: <ul style="list-style-type: none"> See Action 24/118.1
24/119	Precept: <ul style="list-style-type: none"> Discussed proposed precept Resolved: <ul style="list-style-type: none"> All councillors agree that the precept should remain similar value to last year (£4740.00) with the caveat of that the cost provided under action 24/118.1 needs to be covered
24/120	Clerk Recruitment: <ul style="list-style-type: none"> Cllr Cullinane has been trying to recruit a local candidate which has unfortunately fallen through - Action 24/120.1
24/121	Parish Council Responsibilities & Accountabilities: <ul style="list-style-type: none"> Cllr Cullinane put together a first draft. Reviewed by the councillors. See Action 24/121.1
24/122	Parish Council Website: <ul style="list-style-type: none"> Existing website can not be changed until December for audit purposes. Had agreed under Action 24/105.1 a value of up to £100 for a new website. See Action 24/105.1
24/123	Document Storage: <ul style="list-style-type: none"> Current cabinet is not suitable and has been removed from the register. Resolved: <ul style="list-style-type: none"> All councillors agreed that the clerk's google account will be used for online document storage.
24/124	Next Meeting: <ul style="list-style-type: none"> Friday 10th January Meeting closed at 19:45

Initials:

New Actions This Meeting

24/112.1	Cllr Cullinane	Respond to letter received re. accuracy and include updated minutes.
24/114.1	Cllr Cullinane	Transfer responsibility for the defibrillator from Dr Paul Wharin to the council.
24/114.2	Cllr Rowley	Find out if a defibrillator training can be available for the village and to arrange dates.
24/118.1	Cllr Cullinane	Contact democratic services to ask for a predicted cost to the council for an election.
24/120.1	Cllr Cullinane	Contact NCALC to advertise for the role of clerk.
24/121.1	Cllr Cullinane	Update the draft responsibilities document and re-circulate.
24/105.1	Cllr McCormick	After December, register the new website under a 48-month hosting plan, estimate £93.60.

Payments Since Meeting May 8th 2024

Date	Payee	Description	Amount
13-Nov-24	NJ Searl	Internal Audit	£50.00
13-Nov-24	Mark Alderman	Notice Board Relocation	£175.00
31-Oct-24	Unity Trust Bank	Quarterly Bank Charge	£5.40
30-Sep-24	Unity Trust Bank	Quarterly Bank Charge	£18.00
30-Sep-24	Zurich Insurance	Annual Insurance	£214.00
30-Jun-24	Unity Trust Bank	Quarterly Bank Charge	£18.00
10-May-24	Information Commissioner	Data Protection	£35.00

Initials: