

Warkton Parish Council



Chair: Cllr Michelle Cullinane
1 Pipe Lane
Warkton Village
Nr Kettering
Northamptonshire
NN16 9XJ

Tel: 07944 801 831
Email: michelle.cullinane2705@gmail.com
Website: warktonparishcouncil.org

Date: 13th November 2024
To: All Parish Councilors
From: Cllr Michelle Cullinane, Chair of Warkton Parish Council

Dear Councilor,

You are hereby summoned to attend the **Parish Council** meetings to be held on **Friday 22nd November 2024 at 7.00pm at Warkton Village Hall**, Church Street, Warkton, Kettering NN16 9XH, when the under mentioned business will be transacted.

AGENDA

- 24/108 Apologies:** *To receive and approve apologies for absence*
- 24/109 Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting.*
- 24/110 Declarations of Interest:** *To receive declarations of interest relating to business on the agenda. Members should disclose any interest in the business to be discussed and are reminded that the disclosure of the Disclosable Pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business.*
- 24/111 Previous Meeting Minutes**
To receive and approve for signature the minutes Parish Council meeting on Friday 23rd August 2024 and the Extraordinary Parish Council meeting on Friday 20th September 2024.
- 24/112 Correspondence:** *To receive correspondence and actions arising.*
• *Including FOI request and letter received 31st October 2024.*
Asset Register: *To review the updated asset register.*
- 24/113 Actions Outstanding:** *To receive reports on actions outstanding from previous minutes. To request items for inclusion on the agenda for the next meeting.*
- 24/114 Planning:** *To receive any new applications/decisions since the last meeting.*
- 24/115 Defibrillator:** *To receive a status update.*
- 24/116 Payments:** *To approve payments.*
- 24/117 Bank Balance:** *To receive and approve the balance of the bank and reconciliation from August, September, October.*
- 24/118 Budget:** *To review the remaining budget for the financial year 2024/2025.*
- 24/119 Precept:** *To review the precept for 2025/2026.*

- 24/120** **Clerk Recruitment:** *To discuss a new clerk recruitment.*
- 24/121** **Parish Council Responsibilities & Accountabilities:** *To review the proposed responsibilities and accountabilities.*
- 24/122** **Parish Council Website:** *To agree the date for the new website transition.*
- 24/123** **Document Storage:** *To discuss the options for document storage.*
- 24/124** **Upcoming Meeting Date:** *Confirm the next meeting date.*

Signed: *Michelle Cullinane*

Date: 15th November 2024