

Warkton Parish Council



Chair: Cllr Michelle Cullinane
1 Pipe Lane
Warkton Village
Nr Kettering
Northamptonshire
NN16 9XJ

Tel: 07944 801 831
Email: warktonclerk@gmail.com
Website: warktonparishcouncil.org

Date: 16th June 2025

To: All Parish Councilors

From: Cllr Michelle Cullinane, Chair of Warkton

Parish Council: Dear Councilor,

You are hereby summoned to attend the **Extraordinary Parish Council** meetings to be held on **Wednesday 25th June 2025 at 7.00pm** at **Warkton Village Hall**, Church Street, Warkton, Kettering NN16 9XH, when the under mentioned business will be transacted.

AGENDA

- 25/040 Apologies:** *To receive and approve apologies for absence*
- 25/041 Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting.*
- 25/042 Declarations of Interest:** *To receive declarations of interest relating to business on the agenda. Members should disclose any interest in the business to be discussed and are reminded that the disclosure of the Disclosable Pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business.*
- 25/043 Annual Internal Audit Report 2024/25 Audit:** *To receive and note the annual internal audit report.*
- 25/044 Section 1 – Annual Governance Statement 2024/25 Agar:** *To approve and sign the annual governance statement form for submission to PKF Littlejohn.*
- 25/045 Section 2 – Accounting Statements 2024/25 for Year End:** *To approve and sign the annual accounting statement for submission to PKF Littlejohn.*
- 25/046 Approve minutes from meeting on 20th May 2025.**
- 25/047 Payments:** *To note payments made since last meeting and to approve forthcoming payments.*
- Approve payment to N Searle internal audit.
 - Approve payment for Will Addington, grass cutting
 - Approve Clerk .gov.uk email address cost.
- 25/048 Next Agenda:** *To request items for inclusion on the agenda for the next meeting.*

Signed: *Michelle Cullinane*

Date: 21st June 2025