

# Warkton Parish Council



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Parish Council meeting held on Friday 15th August 2025 at **7:00pm** at **Warkton Village Hall, Church Street, Warkton, Kettering NN16 9XH.**

**Councillors Present:** Chair M Cullinane, Cllr R McCormick, Cllr V Lamb, Cllr C Merrington and Cllr C Issitt.

**In attendance** Megan Ellis (Clerk) & 3 parishioners

## MINUTES

### Parish Council Meeting

25/049	<b>Apologies:</b> <ul style="list-style-type: none"><li>• None.</li></ul>
25/050	<b>Public to address to Council:</b> <ul style="list-style-type: none"><li>• 1 Parishioner thanked the Council for the previous updates provided. He mentioned that he would like to see the sixth-row fence repaired or replaced. Chair Cullinane confirmed that this subject would be discussed later in the meeting.</li></ul>
25/051	<b>Declarations of Interest:</b> <ul style="list-style-type: none"><li>• None to declare.</li></ul>
25/052	<b>To approve the minutes from meeting on 25th June:</b> <ul style="list-style-type: none"><li>• All Councillors were happy for the minutes from the 25th of June to be signed by Chair Cullinane inside of the meeting.</li></ul>
25/053	<b>Co-option:</b> <ul style="list-style-type: none"><li>• Robin Carter and Colin Issitt both addressed the Council to express why they wanted to become a Parish Councillor.</li><li>• Colin Issitt was co-opted to Warkton Parish Council via majority vote. This was proposed by Cllr Merrington and seconded by Cllr McCormick. The Clerk will advise NNC accordingly. Cllr Issitt will need to complete the Declaration of Interests form. <b>Action: Clerk</b></li></ul>

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Approval Signature: .....

Date: .....

25/054	<p><b>Correspondence:</b></p> <ul style="list-style-type: none"> <li>• The Clerk contacted Police Liaison Officer Norbert who was unfortunately unable to attend this meeting but is hoping to attend future meetings.</li> <li>• The Clerk contacted NNC Councillor Brendon Lovell-Moore who was unfortunately unable to attend this meeting but is hoping to attend future meetings.</li> <li>• Chair Cullinane highlighted that the July/August NCALC updates included useful and relevant information for the Councillors.</li> <li>• The Parish Council has received an e-mail from NNC offering free tree saplings for planting. The Parish Council are going to take this forward once final details have been decided.</li> <li>• Concerns have been raised by parishioners regarding the number of drones that have been spotted in the village. Councillors voted in favour of Chair Cullinane approaching the gentleman that regularly uses a drone in the village to ask that he doesn't continue to film or post the drone footage. <b>Action: Chair</b></li> </ul>
25/055	<p><b>Actions outstanding:</b></p> <p><u>Sixth-Row Fence:</u></p> <ul style="list-style-type: none"> <li>• Positive feedback received from parishioners to get the fence fixed/replaced.</li> <li>• Cllr V Lamb not in agreement of the fence being replaced &amp; repaired by the Parish Council. All other Councillors were in favour of this action.</li> <li>• Chair Cullinane to contact the Parish Council insurance provider to confirm further details. <b>Action: Chair</b></li> <li>• The Parish Council has already obtained a quote for this work and has budgeted for it.</li> <li>• Cllr Merrington suggested adding a 'Do not climb' sign to the fence to help with liability insurance.</li> </ul> <p><u>Solar speed device:</u></p> <ul style="list-style-type: none"> <li>• Solar speed device update, Chair Cullinane has completed and submitted the funding paperwork and is waiting to hear back from NNC.</li> </ul> <p><u>Bollard installation:</u></p> <ul style="list-style-type: none"> <li>• Highways agreed to install 2 black bollards either side of the historic well prior to March 2026. A date for the work is to be confirmed and is regularly followed up.</li> </ul> <p><u>Unity Bank:</u></p> <ul style="list-style-type: none"> <li>• The Clerk needs to be added onto the Unity bank account. The bank processes are being followed to put this in place.</li> </ul> <p><u>Jubilee Orchard:</u></p> <ul style="list-style-type: none"> <li>• A swarm of bees previously landed on one of the trees located in the Jubilee Orchard and the tree was unable to recover. A replacement tree is going to be planted over this tree late autumn/wintertime and has already been approved/budgeted for.</li> </ul> <p><u>Signage:</u></p> <ul style="list-style-type: none"> <li>• Approval has been granted from Highways and Sam for the same signage driving into the village to be located at the Warkton Lane end of the village.</li> </ul>

Initials: .....

	<p>Sam is going to install some gates in the Warkton Lane area, and this work is going to be coordinated with the signage.</p> <p><u>Potholes:</u></p> <ul style="list-style-type: none"> <li>A number of potholes which were classed as low importance in the village have now been marked by Highways and will hopefully be repaired shortly. These may be delayed due to the re-thatching and traffic lights work in September/October.</li> </ul>
<b>25/056</b>	<p><b>Bank balance:</b></p> <ul style="list-style-type: none"> <li>The bank balance at 14<sup>th</sup> August was £10,093.38.</li> </ul>
<b>25/057</b>	<p><b>Payments:</b></p> <ul style="list-style-type: none"> <li>Insurance cost remained the same as last year, £214.00 - approved</li> <li>Will Addington – Grass cutting July £45.00 and August £45.00 - payments approved.</li> </ul>
<b>25/058</b>	<p><b>To review/approve the Parish Council Standing Orders:</b></p> <ul style="list-style-type: none"> <li>The revised Standing Orders were agreed to be adopted in the meeting. Cllr McCormick to add the new version onto the Parish Council website. <b>Action: Cllr McCormick</b></li> </ul>
<b>25/059</b>	<p><b>Next Agenda items:</b></p> <ul style="list-style-type: none"> <li>Community Speed Watch Update</li> <li>Election of a Vice Chair</li> </ul> <p><b>Meeting closed: 19:43</b></p>

**New Actions This Meeting:**

<b>Item</b>	<b>Action</b>	<b>Who</b>
<b>25/053</b>	The Clerk to advise NNC about Colin Issitt's co-option and to also send over the electronic form to Colin - <b>Register of Member's Interests.</b>	Clerk
<b>25/054</b>	Chair Cullinane to approach the gentleman that regularly uses a drone in the village to ask that he doesn't continue to film or post the drone footage.	Chair Cullinane
<b>25/055</b>	Chair Cullinane to contact the Parish Council insurance provider to confirm liability details regarding the potential Sixth-Row fence repairs.	Chair Cullinane
<b>25/058</b>	Cllr McCormick to add the new version of the Councils' Standing Orders onto the Parish Council website.	Cllr McCormick

Initials: .....

**Payments Since Meeting Tuesday 20<sup>th</sup> May 2025**

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
27-May-25	Meg Ellis - Clerk	May 2025 Salary	£136.90
31-May-25	Service charge		£6.00
27-Jun-25	Addington Grass Cutting	May Grass Cutting	£45.00
27-Jun-25	NJ Searle	24/25 Audit	£50.00
27-Jun-25	Northamptonshire C	INV-4521	£127.07
27-Jun-25	Meg Ellis - Clerk	Quarterly Laptop	£60.00
27-Jun-25	Meg Ellis - Clerk	June 2025 Salary	£136.90
30-Jun-25	Service Charge		£6.00
28-Jul-25	Meg Ellis - Clerk	July 2025 Salary	£136.90
31-Jul-25	Service charge		£6.00

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Initials: .....