

Warkton Parish Council



Email: clerk@warktonparishcouncil.gov.uk
Website: <https://warktonparishcouncil.org.uk>

Parish Council meeting held on Friday 21st November 2025 at **7:00pm** at **Warkton Village Hall, Church Street, Warkton, Kettering NN16 9XH.**

Councillors Present: Chair M Cullinane, Cllr R McCormick, Cllr V Lamb, Cllr C Merrington and Cllr C Issitt.

In attendance Megan Ellis (Clerk), 1 parishioner and 2 NNC Councillors

MINUTES

Parish Council Meeting

25/060	Apologies: <ul style="list-style-type: none">• None.
25/061	Public to address to Council: <ul style="list-style-type: none">• NNC Cllr Brendon Lovell-Moore introduced himself to the Parish Council.
25/062	Declarations of Interest: <ul style="list-style-type: none">• None to declare.
25/063	To approve the minutes from meeting on 15th August: <ul style="list-style-type: none">• All Councillors were happy for the minutes from the 15th of August to be signed by Chair Cullinane inside of the meeting.
25/064	Election of a Vice Chair: <ul style="list-style-type: none">• Chair Cullinane has been advised by Danny Moody that the Parish Council do not need to elect a Vice Chair at this point.• No Councillor wished the elect themselves for this role in the meeting.
25/065	Correspondence: <u>Urban Highway Grass Cutting:</u> <ul style="list-style-type: none">• Chair Cullinane attended the recent Town and Parish forum meeting in Corby.• The grass areas that are cut in Warkton are along Pipe Lane, the verges on the side of the road and occasionally includes the green. These grass areas are cut 3

Approval Signature:

Date:

	<p>times each year. The timing of the 3 grass cuttings are not confirmed by NNC and they advised that the dates change. This frequency and locations for Warkton's grass cutting was confirmed with NNC before Warkton Parish Council booked Will Addington for additional grass cutting which started in 2025.</p> <ul style="list-style-type: none"> • Clerk does not need to send a response to the NNC grass cutting agreement which was recently sent over.
25/066	<p>To Appoint a 'CAN Champion':</p> <ul style="list-style-type: none"> • No Councillor wished to nominate themselves for this role. • Chair Cullinane has offered to speak with residents to see if anyone from the Parish would like to volunteer for this role. Clerk to put together an advert for this role so it can be included on the Parish Council website and in the newsletter. Action: Chair Cullinane/Clerk.
25/067	<p>Actions Outstanding:</p> <p><u>Old Chestnut Tree:</u></p> <ul style="list-style-type: none"> • Boughton Estates Ltd applied for planning and have trimmed back the old Chestnut tree. Boughton Estates Ltd have previously offered to trim back the tree on the village green. Chair Cullinane to reapproach Sam to see if this will still be done. Action: Chair Cullinane. • A spend up to £600 was approved by Councillors in the meeting for this work. <p><u>Police Liaison Representative:</u></p> <ul style="list-style-type: none"> • The Parish has a PLR vacancy. The Clerk to contact the Parish Police Liaison Officer Norbert Meszes with future meeting dates so he can confirm attendance and be invited to explain the role to the Parish. Action: Clerk. <p><u>Defibrillator:</u></p> <ul style="list-style-type: none"> • The defibrillator is fully working and is checked on a regular basis. There are currently no infant pads in the defibrillator. Clerk to add 'Defibrillator' as an Agenda item for the next meeting. Action: Clerk. <p><u>Solar Speed Device:</u></p> <ul style="list-style-type: none"> • Chair Cullinane has completed all the funding paperwork and is waiting for a response from NNC. • The Parish Council have the approval from Highways and Boughton Estates to install the new SSD. • Chair Cullinane asked NNC Cllr Brendon Lovell-Moore for some advice on what the Parish could look at to prevent large HGV using the bridge which has a 7.5T weight limit and reduce the large volumes of traffic using the village as a cut through. Cllr Brendon Lovell-Moore suggested a meeting that he could arrange with Chris. And also advised that he shortly has a meeting with Hanwood Park and he can ask for an update for the plans regarding the new bypass which was previously proposed for 2025 and was delayed due to the number of new houses built. Action: Cllr Brendon Lovell-Moore. <p><u>Sixth Row Fence:</u></p> <ul style="list-style-type: none"> • A new fence has been erected by a resident who lives on 6th Row to replace the previous fence that had deteriorated. The resident advised that this is a gift. At a previous Parish Council meeting the Parish Council had agreed approval to replace the fence (the style to be like for like) and had approved a quote for the

Initials:

	<p>replacement. As the Parish Council were not consulted prior to the replacement work being undertaken and therefore, the Parish Council did not pay for this work.</p> <ul style="list-style-type: none"> • Councillors are happy with the look of replacement fence. • Boughton Estates Ltd are aware that this new fence has been installed on their land and have not objected. Chair Cullinane to check with Boughton house to see if they would be happy for the Parish Council to add a 'Do Not Climb' sign onto the fence. Action: Chair Cullinane. • As the Parish Council had not paid for the replacement fence the Parish Council agreed that the agreed budget would be reallocated for other projects. • Quotes to be obtained for infilling the verge opposite the new stone wall. This verge was damaged by cars during the extended period of time that the new stone wall was installed. Action: Chair Cullinane. • Quotes to be obtained to remove the damaged ground and turf the area along the roadside at the base of the Holly Tree. Action: Chair Cullinane. • Quotes to be obtained to plant daffodil bulbs along the verges along Pipe Lane. 2 quotes obtained. Cllr McCormick asked if his supplier could also provide a quote as this may be competitively priced. Approval obtained from Boughton Estates Ltd. Action: Cllr McCormick. <p><u>Road Signs:</u></p> <ul style="list-style-type: none"> • Road signage towards the Warkton Lane end of the village needs to be replaced. There is now only one sign, and it needs to be repaired. • Chair Cullinane has liaised with Highways and Boughton Estates Ltd to request we duplicate the signage that's on the other side of the village. A Ground survey needs to be conducted. A quote of £2,000 was previously obtained for this work. This idea was approved in the meeting. • The work is to be coordinated with the installation of Boughton Estates Ltd installing new gates.
25/068	<p>Community Speed Watch:</p> <ul style="list-style-type: none"> • The Parish Council signed up for the Community speed devices last year. • The device was shared between villages and was given to Warkton whilst the bridge was closed. When the device was next due to be handed over to the village it was broken. • There is a new project starting in December giving villages the option to have their own speed devices. The associated cost for the speed device is a one-off payment of £150. This was approved and will be included in the precept.
25/069	<p>Planning Applications:</p> <ul style="list-style-type: none"> • Weekly planning applications have not been sent over to the Clerk from NNC. Clerk to request that NNC send over weekly planning updates. Action: Clerk. <p>2025 Planning Notices:</p> <ul style="list-style-type: none"> • 06/02/2025: NK/2025/0064 • 05/06/2025: 25/00774/TCA • 06/06/2025: 25/00776/AGD • 22/10/2025: 25/01243/TCA • 06/11/2025: 25/01666/TCA <p>Cllr McCormick has added the above planning notices onto the Parish Council website.</p>

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25/070	2026/2027 Precept Update: <ul style="list-style-type: none"> • Chair Cullinane has shared the 26/27 draft with Councillors. • Chair Cullinane has proposed that the precept remains the same as 25/26 due to money being saved from not employing a paid Clerk for months. • A meeting date of January 9th was agreed so that the Parish Council can sign off the agreed budget and precept for 26/27.
25/071	Bank Balance: <ul style="list-style-type: none"> • The bank balance at 18th November was £8,965.68. This figure includes the Jubilee Orchard Budget of £607.12.
25/072	Payments: <ul style="list-style-type: none"> • An amount of £250 was approved in the meeting for the delivery of a Jubilee Orchard replacement conference pear tree. Chair Cullinane to order. Action: Chair Cullinane. • A payment of £90 was approved in the meeting to request that same company as above conducts a general tidy up in the village (grass cutting, leaf collection and general tidy up).
25/073	Next Agenda: <ul style="list-style-type: none"> • Policy update

New Actions This Meeting:

Item	Action	Who
25/066	Chair Cullinane to speak with residents to see if anyone would like to volunteer for the 'CAN Champion' role. Clerk to put together an advert for this role so it can be included on the Parish Council website and in the newsletter.	Chair Cullinane/Clerk
25/067	Chair Cullinane to reapproach Sam to see if Boughton Estates will cut back the tree on the village green.	Chair Cullinane
25/067	Clerk to contact the Parish Police Liaison Officer Norbert with future meeting dates so he can confirm attendance.	Clerk
25/067	Clerk to add 'Defibrillator' as an Agenda item for the next meeting.	Clerk
25/067	Cllr Brendon Lovell-Moore to apply pressure within NNC Highways and push for information regarding the new bypass which was previously promised.	Cllr Brendon Lovell-Moore
25/067	Chair Cullinane to check with Boughton house to see if they would be happy for the Parish Council to add a 'Do Not Climb' sign onto the fence.	Chair Cullinane
25/067	Quotes to be obtained for the eastern wall verge to be infilled with earth and turf as cars have damaged it.	Chair Cullinane

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25/067	Quotes to be obtained to replace the Hollow tree.	Chair Cullinane
25/069	Cllr McCormick to source other quotes for daffodil bulbs which may be more competitively priced.	Cllr McCormick
25/072	Clerk to request that NNC send over weekly planning updates.	Clerk
25/072	Chair Cullinane to order Jubilee Orchard replacement conference pear tree.	Chair Cullinane

Payments Since Meeting Friday 15th August 2025

Date	Payee	Description	Amount
28-Aug -25	Addington Grass Cutting	June 25 Grass Cutting	£45.00
28-Aug-25	Addington Grass Cutting	July 25 Grass Cutting	£45.00
28-Aug-25	Meg Ellis - Clerk	August 2025 Salary	£136.90
31-Aug-25	Service Charge		£6.00
24-Sep-25	Zurich	Parish Council Insurance	£214.00
29-Sep-25	Meg Ellis - Clerk	Quarterly Laptop	£60.00
29-Sep-25	Meg Ellis - Clerk	September 2025 Salary	£136.90
30-Sep-25	Service Charge		£6.00
27-Oct-25	Meg Ellis - Clerk	October 2025 Salary	£136.90
31-Oct-25	Service Charge		£6.00
17-Nov-25	M Issitt Book-Keeping	Annual Payroll Fee	£150.00
17-Nov-25	St Edmunds Warkton	CHURCHROOMDONATION	50.00
17-Nov-25	Addington Grass Cutting	October 25 Grass Cutting	£45.00
17-Nov-25	Addington Grass Cutting	August 25 Grass Cutting	£45.00
17-Nov-25	Addington Grass Cutting	September 25 Grass Cutting	£45.00

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