

Warkton Parish Council



Email: clerk@warktonparishcouncil.gov.uk
Website: <https://warktonparishcouncil.org.uk>

Parish Council meeting held on Friday 9th January 2026 at **7:00pm** at **Warkton Village Hall, Church Street, Warkton, Kettering NN16 9XH.**

Councillors Present: Chair M Cullinane, Cllr R McCormick, Cllr V Lamb, Cllr C Merrington and Cllr C Issitt.

In attendance Megan Ellis (Clerk) and 1 parishioner

MINUTES

Parish Council Meeting

26/001	Apologies: <ul style="list-style-type: none">• None.
26/002	Public to address to Council: <ul style="list-style-type: none">• No issues discussed.
26/003	Declarations of Interest: <ul style="list-style-type: none">• None to declare.
26/004	To approve the minutes from meeting on 15th August: <ul style="list-style-type: none">• All Councillors were happy for the minutes from the 21st of November to be signed by Chair Cullinane inside of the meeting.
26/005	Budget & Precept: <ul style="list-style-type: none">• The budget for 26/27 was agreed at £4,990 and the Precept for 26/27 was agreed at £4,990. Clerk to send over the Precept request to NNC. Action: Clerk
26/006	Correspondence: <u>Tree Planting:</u> <ul style="list-style-type: none">• Chair Cullinane has spoken with Martin Toms, Natural Use Chairman regarding the trees on offer from NNC. Martin is happy with the trees; however, they need to be native packs.

Approval Signature:

Date:

	<p><u>Urban Highways Grass Cutting:</u></p> <ul style="list-style-type: none"> The urban grass cutting map that NNC has shared with the Parish Council is not accurate. Chair Cullinane/Clerk to confirm with NNC whether this map is a new plan or if it is in line with previous grass cuts. Action: Chair Cullinane/Clerk. NNC cannot confirm the dates that they will be able to come over and cut the grass.
<p>26/007</p>	<p>Actions Outstanding:</p> <p><u>Bollards:</u></p> <ul style="list-style-type: none"> Recent correspondence from NNC has confirmed that the bollards for the Parish, which were previously included in the NNC budget and to be positioned next to the well, are now not deemed as required. No further action is needed. <p><u>Will Addington – General Tidy:</u></p> <ul style="list-style-type: none"> No invoice has been received yet for the recent work that has been completed. Chair Cullinane to e-mail Will for an invoice. This amount has been approved in a previous meeting. <p><u>Quote for Beech Tree Cutting:</u></p> <ul style="list-style-type: none"> Cllr McCormick has obtained a quote of £400 + VAT for the cutting and shaping of the Beech tree. This quote was approved in the meeting. Cllr McCormick to accept this quote, request an invoice and request for the work to be completed. Action: Cllr McCormick. <p><u>Verge Repairs/Holly Tree/Daffodil Bulbs:</u></p> <ul style="list-style-type: none"> A quote of £400 has been obtained from Will Addington for repairing the verge opposite the stone wall. This includes filling in any gaps and turfing over the top. The Parish Council agrees that this work should be completed imminently and approved the £400 cost. A quote of circa £200 for Daffodil bulbs has been obtained. The Parish Council will revisit purchasing Daffodil Bulbs for planting in autumn. A quote of £260 has been received from Will Addington for repairing the corner by the Holly Tree. This quote includes removing tarmac and re-turfing. All Councillors agree that this work needs to be completed, however, would like to confirm with Will that the quoted price is correct for the work that needs completing. Action: Chair Cullinane. <p><u>Community Engagement Policy:</u></p> <ul style="list-style-type: none"> Ongoing action item 23/092 can now be closed.
<p>26/008</p>	<p>Policy Review:</p> <p><u>Equality and Diversity Policy:</u></p> <ul style="list-style-type: none"> Clerk shared with Councillors the most recent copy of the Equality and Diversity policy found on the NCALC website. This new policy references the Dignity at Work policy. In principle, all Councillors are happy with Equality and Diversity Policy, however, the Parish Council need to check whether the Dignity at Workplace policy also needs to be adopted before approving. Clerk to find a copy of the Dignity at Work policy. Action: Clerk.

Initials:

26/009	Defibrillator: <ul style="list-style-type: none"> Chair Cullinane completes the defibrillator checks and logs them. There are currently no infant pads for the defibrillator. As there are young people living in the village and the village hall is hired for parties, the Parish Council agrees that these pads should be purchased. Cllr McCormick to check whether the cost of new infant pads can be shared between the Village Hall Committee and the Parish Council. Action: Cllr McCormick. Clerk to investigate the cost of defibrillator training for the village and check course availability. Action: Clerk.
26/010	Traffic and HGV's: <ul style="list-style-type: none"> Chair Cullinane has proposed a separate discussion for this item after receiving an updated S106 dated December 2025, which is 400 pages long. This document is now complete and available for comments from the public. Chair Cullinane to continue reading the S106 document and take out parts for discussion. Action: Chair Cullinane.
26/011	Bank Balance: <ul style="list-style-type: none"> The bank balance as of 7th January 2026 is £8,609.09.
26/012	Payments: <ul style="list-style-type: none"> Chair Cullinane shared a quote of £219 that has been received for the replacement pear tree. All Councillors agree for Chair Cullinane to move forward with this quote. A Jubilee Orchard budget of £607.12 has been put aside for this tree. Action: Chair Cullinane. Payments for Will Addington mentioned against item 26/007 above.
26/013	To consider the implications of the Community Governance Review and agree on the council's approach to engagement: <ul style="list-style-type: none"> Chair Cullinane to speak with Peter Maddison to obtain advice and feedback. Action: Chair Cullinane. Warkton Parish Council would like to continue independently without any changes to the Parish Council.
26/014	Next Agenda: <ul style="list-style-type: none"> Conservation areas in the village Policy update - Dignity at Work policy
26/015	Next Meeting Date: <ul style="list-style-type: none"> The next meeting will be held on Friday 8th May at 7pm. Meeting closed at 8.02pm.

New Actions This Meeting:

Item	Action	Who
26/005	Clerk to send over the 26/27 Precept request to NNC.	Clerk
26/006	Chair Cullinane/Clerk to confirm with NNC whether this map is a new plan or if it is in	Clerk/Chair Cullinane

Initials:

	line with previous grass cuts.	
26/007	Cllr McCormick to accept the quote for the Beech tree cutting, request an invoice and request for the work to be completed.	Cllr McCormick
26/008	Clerk to find a copy of the Dignity at Work policy.	Clerk
26/009	Cllr McCormick to check whether the cost of new infant pads can be shared between the Village Hall Committee and the Parish Council.	Cllr McCormick
26/009	Clerk to investigate the cost of defibrillator training for the village and check course availability.	Clerk
26/010	Chair Cullinane to continue reading the S106 document and take out relevant parts for discussion.	Chair Cullinane
26/012	Chair Cullinane to move forward with the quote for the replacement Pear tree.	Chair Cullinane
26/013	Chair Cullinane to speak with Peter Maddison regarding the AGM to obtain advice and feedback.	Chair Cullinane

Payments Since Meeting Friday 21st November 2025

Date	Payee	Description	Amount
27-Nov-25	Meg Ellis - Clerk	November 2025 Salary	£136.90
30-Nov-25	Meg Ellis - Clerk	Quarterly Laptop	£60.00
29-Dec-25	Service Charge		£6.00
29-Dec-25	Meg Ellis - Clerk	December 2025 Salary	£136.90
31-Dec-25	Service Charge		£6.00

Initials: