

Warkton Parish Council



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Date: 9th April 2026
To: All Parish Councillors
From: Meg Ellis, Clerk for Warkton Parish

Dear Councillors,

You are hereby summoned to attend the **Annual Parish Council** meeting to be held on **Friday 1st May 2026** at **7.00pm** at **Warkton Village Hall**, Church Street, Warkton, Kettering NN16 9XJ, when the under mentioned business will be transacted.

AGENDA

Annual Parish Council Meeting

- 26/020 Election of Chair.
- 26/021 Present 'Declaration Acceptance of Office' form for signature.
- 26/022 Election of Vice Chair.
- 26/023 Present 'Declaration Acceptance of Office' form for signature.
- 26/024 To receive and approve apologies for absence.
- 26/025 Adoption of Policies:
- *Standing Orders*
 - *Financial Regulations*
 - *Code of Conduct*
 - *Risk Assessment*

AGENDA

Full Parish Council Meeting

- 26/026** **Apologies:** *To receive and approve apologies for absence*
- 26/027** **Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting. Actions/decisions can only be made for items listed on the agenda.*
- 26/028** **Minutes:** *To receive and approve for signature the minutes of the meetings Friday 9th January 2026 and Friday 6th March 2026.*
- 26/029** **Declarations of Interest**
- 26/030** **Councillor Vacancy**
- 26/031** **2025/2026 Audit Update**
- 26/032** **Actions Outstanding:** *To receive reports on actions outstanding and actions arising.*
- 26/033** **Correspondence:** *To receive correspondence.*
- 26/034** **Planning:** *To receive any new applications and actions arising.*
- 26/035** **Adoption of Policies:**
- *Complaints policy*
 - *Equality and Diversity policy*
- 26/036** **Payments:** *To note payments made since last meeting and to approve forthcoming payments. To receive approval to update bank authorisations.*
- 26/037** **Bank Balance:** *To receive and approve balance at bank and reconciliation.*
- 26/038** **Next Agenda:** *To request items for inclusion on the agenda for the next meeting.*
- 26/039** **2026/27 Meeting Dates:** *To agree the dates for the 2026/2027 meetings.*

Signed: *Meg Ellis*

Date: 28th April 2026