Warkton Parish Council

Email: clerk@warktonparishcouncil.gov.uk
Website: https://warktonparishcouncil.org.uk

Parish Council meeting held on Friday 7th August 2026 at **7:00pm** at **Warkton Village Hall, Church Street, Warkton, Kettering NN16 9XH.**

Councillors Present: Chair M Cullinane, Cllr R McCormick, Cllr V Lamb, and Cllr C Issitt.

In attendance Megan Ellis (Clerk) and 2 parishioners

MINUTES

Parish Council Meeting

26/054	**Apologies:** • None.
26/055	**Public to address to Council:** • No issues discussed.
26/056	**Declarations of Interest:** • Cllr Lamb declared an interest for the recent planning application at 15 Warkton (Item 26/062).
26/057	**To approve the minutes from meeting on 12th June:** • All Councillors were happy for the minutes from the 12th of June to be signed by Chair Cullinane inside of the meeting.
26/058	**Correspondence:** <u>Social media (potholes):</u> • Everyone can report potholes. The Parish Council will shortly be taking down the audit details from the notice board. Cllr Cullinane will then put the QR code up again with the details showing everyone how to report them. <u>Grass Cutting:</u> • The NNC grass cutting is 3 times a year. In addition, the Parish Council has organised for grass cuts by Will Addington. Will has been off with a virus; however, it has been so hot again that the grass has not grown.

Approval Signature: ..... Date: .....

	Orchard trees: • There is currently a hosepipe ban, but the trough is full, and the trees can be watered using buckets or watering cans.
26/059	**Actions Outstanding:** Village Signage: • Chair Cullinane is still waiting for an update regarding new signage. The 'Welcome' sign when entering Warkton over the bridge will hopefully be replicated the other side of the village. Solar Speed devices: • Chair Cullinane will hopefully have an update by the next meeting and will share with Councillors once received.
26/060	**Policy Review:** Model Publications Policy: • Amendments made to the above policy were approved inside of the meeting. This policy can be found on the Warkton Parish Council website.
26/061	**Co-Option:** • There were 3 applicants for the vacant Councillor seat: Robin Carter, Nick Broughton, and Beverly Ormshaw. • Beverly Ormshaw was co-opted to Warkton Parish Council via a second vote. Beverly was absent from the meeting and will need to complete the 'Declaration of Interests' form and the 'Declaration of Acceptance of Office' form. Clerk to contact Beverly to arrange. **Action: Clerk**
26/062	**Planning:** 15 Warkton: • The previous planning application for the above property was rejected by NNC. • The revised planning application is solely requesting to change the current roof material from concrete to slate. • Warkton Parish Council has no objections to the new planning application. Clerk to submit a no objection comment from the Parish Council. **Action: Clerk**
26/063	**Community Engagement:** Engagement Methods: • Cllr Issitt raised the issue of the lack of community engagement between the Parish council and parishioners/local businesses. • A questionnaire was suggested to gauge what parishioners/local businesses would like to see the Parish Council working on/spending money towards. Clerk to investigate the best method to contact parishioners and then provide an update in the next meeting. **Action: Clerk/Cllr Issitt** Community Speed Watch: • Chair Cullinane to draft and share an update for village residents regarding community speed watch. Action: Chair Cullinane Community Tree Planting:

	• Approval for more trees to be planted this year. Councillors will attempt to gather volunteers to help with the tree planting to help with community engagement.
26/064	**Bank Balance:** • The bank balance as of 3rd August 2026 is £11,195.43.
26/065	**Payments:** • The Tree People - £210.00 – this amount was approved in the previous meeting. • Annual Insurance renewal from Zurich - £214.00 – approved in the meeting. • Will Addington Grass cutting - £90 – prior approval granted in the meeting.
26/066	**Next Agenda:** • Policy updates • Community Engagement update
26/067	**Next Meeting Date:** • The next meeting will be held on Friday 13th November at 7pm. Meeting closed at 7.52pm.

New Actions This Meeting

Item	Action	Who
26/061	Clerk to contact newly co-opted Parish Councillor Beverly Ormshaw to request completion of the following forms: the 'Declaration of Interests' form and the 'Declaration of Acceptance of Office' form.	Clerk
26/062	Clerk to submit a 'no objection' comment from Warkton Parish Council for the revised planning application for 15 Warkton.	Clerk
26/063	Clerk to investigate the best method to contact parishioners regarding Community engagement and provide an update in Novembers' meeting.	Clerk
26/064	Chair Cullinane to draft and share community speed watch update.	Chair Cullinane

Payments Since Wednesday 7th January 2026

Date	Payee	Description	Amount
07-Jan-26	Cllr McCormick	Website	£10.79
05-May-26	Will Addington	April Grass Cutting	£45.00
05-May-26	Michelle Issitt	Clerk Payroll	£150.00
12-May-26	ICO	ZB111387 – Annual Fee	£47.00

Initials: _____

Date	Payee	Description	Amount
27-May-26	Megan Ellis	May Payroll	£136.90
31-May-26	Service Charge		£7.00
29-Jun-26	Megan Ellis	June Payroll	£136.90
29-Jun-26	Megan Ellis	Quarterly Laptop	£60.00
30-Jun-26	Service Charge		£7.00
03-Jul-26	Nigel Searle	Audit Fee for 25/26	£50.00
27-Jul-26	Megan Ellis	July Payroll	£136.90
31-Jul-26	Service Charge		£7.00

Monies Received Since Meeting Friday 1st May 2026

03-Aug-26	Megan Ellis	Donation	£136.90